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2024-25

Date : 12/07/24

First Formal Meeting

All the Reverend Members and office bearers Greeting of the Day!

As a customary Practice the first formal meeting of IQAC for session 2024-25 will be held on 13 july, 2024 in the chairmanship of Hon. Principal Dr. Sushil Kumar.

All your honours are requested to attend the meeting at 3:00 P.M.

With Regards

I.Q.A.C. Co-ordinator, Chaman Lal Mahavidhyalaya, Landhaura (Hardwar)

Principal
Chaman Lal Mahavidhyalaya
Landhaura, Distt.-Haridwar Uttarakhand

1. Dr. Sushil Kumar Chairperson
2. Mr. Atul Harit Mgt. Comm. Rep.
3. Prof. J.P. Pachori Community Rep.
4. Prof. Aditya Gautam Educationalist
5. Dr. Deepa Agarwal Co-ordinator
6. Dr. Naveen Kumar Co-coordinator
7. Dr. Richa Chauhan Member, faculty
8. Dr. Neetu Gupta Member faculty
9. Dr. Tarun Kumar Gupta Member faculty
10. Dr. Nidhi Tyagi Member faculty
11. Dr. Shweta Member faculty
12. Mr. Dinesh Kumar office Rep.
13. Mr. Abhishek Nominated member
14. Mr. Nishant Alumni member
15. Miss Gayatri Choudhary Student Rep.
16. Mr. Yash Bhardwaj Student Rep.

Date : ___/___/___

Agendas:-

1. To introduce newly formed IQAC.
2. Discuss the responsibilities of Committee incharge.
3. Discuss AQAR.
4. Discuss about the time-table.
5. Discuss about the feedback Progress.
6. Discuss about the teaching-Plan.
7. Discuss about the demand for stationery and books.
8. Discuss about the Alumni Meet.
9. Discuss about the Orientation Meet.
10. Discuss about the Committee & Departmental Reports progress.
11. Discuss about the AAA Report.

* Any other point with permission of the chair.
* Vote of Thanks.

[signature]

Minutes of Meeting

1. Hon. Principal intruduced newly appointed IQAC.
2. The responsibilities of Committee incharge was finalized and approved.
3. Discussed AQAR format for the session 2024-25.
4. Conducted a meeting with time-table incharge. time-table incharged has to prepared time-table and soon he uploaded on official group.
5. feedback forms uploaded on official group for getting the response.
6. Discussed about the teaching-plan towards the new academic-session 2024-25. Information regarding Teaching-plan has noted and soon it will be uploaded on official group.
7. Discussed about the demands regarding stationary, book and lab instruments. Information regarding demands has noted and soon it will be uploaded on official group.
8. Conducted a meeting with Alumni Committee incharge. Alumni Committee incharge put forward the proposal for Alumni meet in july.
9. Conducted a meeting with discipline incharge. Incharge put forward the proposal for Orientation program. It will be conducted in july.

10. Discussed regarding Committee & Departmental reports. All the reports ~~submitted~~/collected by Dr shweta and submitted in the IQAC.

11. Discussed regarding AAA. Dr. Nidhi conducted and Completed the task. She has evaluated all the files and submitted the report.

Meeting was successfully completed with the vote of thanks by respected Principal, Dr. Sushil Kumar.

1. Dr. Sushil Kumar
2. Mr. Atul Harit
3. Prof. J.P. Pachori
4. Prof. Aditya Gautam
5. Dr. Deepa Agarwal
6. Dr Naveen Kumar
7. Dr. Richa Chauhan
8. Dr. Neetu Gupta
9. Dr. Tarun Kumar Gupta
10. Dr. Nidhi Tyagi
11. Dr. Shweta
12. Mr. Dinesh Kumar
13. Mr Abhishek
14. Mr. Nishant
15. Miss. Gayatri Choudhary
16. Ms. Yash Bhardwaj

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Date : ___/___/___

Compliance Status

1. Respected Principal Dr. Sushil Kumar welcomed all the IQAC team and apprised everyone about their responsibilities.
2. Handed over the proposal regarding committee responsibilities to respected Principal.
3. Discussed the AQAR format with Departmental incharge and IQAC Team.
4. Time-table incharge finalised the time table and soon it will be uploaded on official group.
5. Feedback is under process.
6. Information regarding teaching-plan for new academic session 2024-25, uploaded on official group.
7. Information regarding demands has been uploaded on official group for further process.
8. Proposal regarding Alumni meet is under process.
9. Proposal regarding Orientation Program is under process.
10. Committee and Departmental reports finalized and presented by Dr Shweta.
11. AAA report finalized and presented by Dr Nidhi Tyagi.

Principal

I.Q.A.C. Coordinator

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Date : 03/08/24

Second Meeting

All the Reverend Members and office bearers, Greetings of the Day!

Kindly acknowledge that Second meeting of IQAC will be held on 05.08.2024 at 3:00 P.M. in the chairmanship of Hon. Principal, Dr. Sushil Kumar.

All your honour are requested to attend the meeting.

Best Regards

Coordinator
Chaman Lal Mahavidhyalaya, Landhaura (Hr.)

Principal
Chaman Lal Mahavidhyalaya
Landhaura, Distt -Haridwar Uttarakhand

1.	Dr. Sushil Kumar	Chairperson	
2.	Mr. Atul Harit	Mgt. Comm. Rep.	
3.	Prof. J.P. Pachori	Community Rep.	
4.	Prof. Aditya Gautam	Educationalist	
5.	Dr. Deepa Agarwal	Co-Ordinator	
6.	Dr. Naveen Kumar	Co-coordinator	
7.	Dr. Richa Chauhan	Member, Faculty	
8.	Dr. Neetu Gupta	Member, Faculty	
9.	Dr. Tarun Kumar Gupta	Member, Faculty	
10.	Dr. Nidhi Tyagi	Member, Faculty	
11.	Dr. Shweta	Member, Faculty	Shweta
12.	Mr. Dinesh Kumar	Office Rep.	
13.	Mr. Abhishek	Nominated member	
14.	Mr. Nishant	Alumni Member	
15.	Miss. Gayatri Chaudhary	Student Rep.	Gayatri
16.	Mr. Yash Bhardwaj	Student Rep.	

Date : ___/___/___

Agendas :-

1. Discuss the responsibilities of Committee incharge.
2. Discuss about the time-table
3. Discuss about the feedback progress.
4. Discuss about the teaching-Plan
5. Discuss about the demand for stationery books & lab instruments.
6. Discuss about the Alumni & Orientation Program, as well as PTM.

*. Any other point with permission of the chair

*. note of Thanks.

Minutes of Meeting

today on 5th Aug, 24, following members and office bearers of IQAC were presented to attend the meeting.

1. Dr Sushil Kumar Chairperson
2. Mr. Atul Harit Mgt Comm-Rep.
3. Prof. T.P. Pachori Community Rep.
4. Prof. Aditya Gautam Educationalist
5. Dr. Deepa Agarwal Co-ordinator
6. Dr. Naveen Kumar Co-Cordinator
7. Dr Richa Chauhan Member, Faculty
8. Dr. Neetu Gupta Member, Faculty
9. Dr Tarun Kumar Gupta Member, Faculty
10. Dr Nidhi Tyagi Member, Faculty

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Date : ___/___/___

Agendas :-

1. Discuss the responsibilities of Committee incharge.
2. Discuss about the time-table
3. Discuss about the feedback progress.
4. Discuss about the teaching-Plan
5. Discuss about the demand for stationery books & Lab instruments.
6. Discuss about the Alumni & Orientation Program, as well as PTM.

*. Any other point with permission of the chair

*. Vote of Thanks.

Minutes of Meeting

Today on 5th Aug, 24, following members and office bearers of IQAC were presented to attend the meeting.

1. Dr. Sushil Kumar Chairperson
2. Mr. Atul Harit Mgt Commu-Rep.
3. Prof. J.P. Pachori Community Rep.
4. Prof. Aditya Gautam Educationalist
5. Dr. Deepa Agarwal Co-ordinator
6. Dr. Naveen Kumar Co-coordinator
7. Dr. Richa Chauhan Member, Faculty
8. Dr. Neetu Gupta Member, Faculty
9. Dr. Tarun Kumar Gupta Member, Faculty
10. Dr. Nidhi Tyagi Member, Faculty

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Date : ___/___/___

11. Dr Shweta Member, faculty Shweta
12. Mr. Dinesh Kumar Office Rep. [signature]
13. Mr. Abhishek Nominated member Abhishek
14. Mr. Nishant Alumni Member [signature]
15. Miss Gayatri Choudhary Student Rep. Gayatri
16. Mr. Yash Bhardwaj Student Rep. [signature]

1. The responsibilities of Committee incharge was finalised and approved.
2. Time-table incharge prepared the time-table and uploaded on official group as well as pasted on Notice board.
3. Dr. Deepa Agarwal presented the outline of Teacher's feedback report. Rest of the feedbacks are under process.
4. Teaching Plans are collected & Submitted by Dr. Tarun Kumar Gupta (Member, Faculty).
5. Demands related work is under process.
6. Alumni meet as well as Orientation program was successfully conducted by the concerning committee and PTM
7. is under process.

The Respected Principal informed that the process of some agendas is still going on which will be discussed again in the next meeting.

Meeting was successfully Completed with the note of thanks by Hon. Principal

Principal Sushil Kumar.
Chaman Lal Mahavidhyalaya
Landhaura Distt. Haridwar Uttarakhand

Chaman Lal Mahavidhyalaya I.Q.A.C. Coordinator

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Date : ___/___/___

Compliance status

1. Handed over the responsibilities to Concerned Committee incharge.
2. time-table related responsibity was successfully completed.
3. Feedback is under process.
4. Teaching plan related responsibity was completed by Dr. Tarun Kumar Gupta.
5. Demand related proposal is under process.
6. Proposal regarding Alumni Meet and Orientation program was successfully completed as well as PTM was successfully
7. Organised.

Principal
Chaman Lal Mahavidhyalaya
Landhaura, Distt -Haridwar Uttarakhand

Chaman Lal Mahavidhyalaya
I.Q.A.C.
Coordinator
Landhaura (Haridwar)

Date : 07/11/24

Third Meeting (2024-25)

All the respected members of IQAC
Greeting of the day!

Kindly acknowledge that third meeting of IQAC will be held on 11-11.2024 at 2:30 P.M. in the Chairmanship of Hon. Principal, Dr. Sushil Kumar.
All your honour are requested to attend the meeting.

Best Regards

Principal
Chaman Lal Mahavidhyalaya
Landhaura, Distt.-Haridwar Uttarakhand

Chaman Lal Mahavidyalaya I.Q.A.C. Cordinator Landhaura (Haridwar)

Agendas: →

1. To Discuss with Criterion Incharge.
2. To Discuss regarding R/C, O/P registration fee.
3. To Discuss about the AQAR.
4. To Discuss on feedback reports.
5. To Discuss about the demand for stationary & books.
6. To Discuss on Autonomous Progress.

* Any other with the permission of the chair.

1. Dr. Sushil Kumar - Chairperson
2. Mr. Atul Harit - Mgt. Comm. Rep.
3. Prof J.P. Pachori - Community Rep.
4. Prof. Aditya Gautam - Educationalist

Date : ___/___/___

5. Dr. Deepa Agarwal - Co-ordinator
6. Dr. Naveen Kumar - Co-coordinator
7. Dr. Richa Chauhan - Member faculty
8. Dr. Neetu Gupta - Member faculty
9. Dr. Tarun Gupta - Member faculty
10. Dr. Vidhi Tyagi - Member faculty
11. Dr. Shweta - Member faculty
12. Mr. Dinesh Kumar - Office Rep.
13. Mr. Abhishek - Nominated Member
14. Mr. Nishant - Alumni Member
15. Miss Gayatri Chaudhary - Stu. Rep.
16. Mr. Yash Bhardwaj - Stu. Rep.

Principal
Chaman Lal Mahavidhyalaya
Landhaura, Distt -Haridwar Uttarakhand

Chaman Lal Mahavidyalaya Landhaura (Haridwar) I.Q.A.C. Coordinator

Minutes of Meeting

Today on 11.11.24 following members and office staff were presented to attend the meeting.

1. Dr. Sushil Kumar - Chairperson
2. Mr. Atul Harit - Mgt. Commu. Rep.
3. Prof. J.P. Pachori - Community Rep.
4. Prof Aditya Gautam - Educationalist
5. Dr. Deepa Agarwal - Co-ordinator
6. Dr. Naveen Kumar - Co-coordinator
7. Dr. Richa Chauhan - Member faculty
8. Dr. Neetu Gupta - Member faculty
9. Dr. Tarun Gupta - Member faculty
10. Dr. Vidhi Tyagi - Member faculty
11. Dr. Shweta - Member faculty
12. Mr. Dinesh Kumar - Office Rep.

Date : ___/___/___

13. Mr. Abhishek - Nominated Member Abhishek
14. Mr. Nishant - Alumni Member
15. Miss. Gayatri Choudhary - stu. Rep. Gayatri
16. Mr. Yash Bhardwaj - stu. Rep.

The IQAC co-ordinator Dr. Deepa Agarwal revised the status of compliance for the previous IQAC meeting Agendas.

1. We are pleased to inform that all criterion incharge have completed their assigned work. The uploading process is currently underway, and all criterion will be uploaded before the specified deadline.

2. It was decided in the IQAC meeting that with granting permission to the teachers going to the RC/OP/FDP etc. courses, the registration amount would be made available by the college.

3. After uploading all the criterion, it is proposed to present a comprehensive AQAR to the management committee and Respected Principal

4. Information regarding feedback report has been obtained from the concerned teachers. Everyone has prepared their feedback report and it is proposed

Date : ___/___/___

to present it before the Respected Principal.

5. The demand related to stationery and books was presented before the respected principal, out of which all the demands of stationery have been fulfilled and work is underprocess for the books' demand.

6. As previously discussed, and in light of our college's transition to autonomous status from the 2024-25 academic session, it is proposed to send the relevant information regarding our autonomous college status to the NAAC Portal.

7. During the meeting, it was revealed that student representative Yash Bhardwaj has been selected for MBA in Dehradun and it is proposed to appoint a new student representative in his place.

8. The College is working towards getting ISO Certificate

Meeting was successfully completed with the vote of thanks by Hon. Principal Dr. Sushil Kumar.

Principal
Chaman Lal Mahavidhyalaya
Landhaura, Distt -Haridwar Uttarakhand

Chaman Lal Mahavidhyalaya
IQAC
Coordi.
Landhaura

Date : ___/___/___

Compliance Status

1. As per the directives of the Honorable Principal and the Management Committee, we are delighted to announce that the uploading process was successfully completed on December 31st, 2024.

2. Proposal regarding of registration fee for RC/OP/FDP etc. has been approved.

3. The AQAR was successfully uploaded on the NAAC Portal on 31st Dec, 2024.

4. All the feedback reports have been presented before the Respected Principal and after obtaining Consent from him, all the reports have been uploaded on the college website.

5. The demand related to books has been sent by the respected Principal to the library for further action. This work will also be Completed soon.

6. This update will ensure transparency and provide stakeholders with essential information about our institution's autonomous framework.

7. In light of Yash's departure, the

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Date : ___/___/___

members unanimously agreed to appoint Aasif (B. Com. 2nd Sem. student), as the new student representative. This change is effective immediately, and Aasif will assume the responsibilities of the student representative previously held by Yash Bhardwaj.

Principal
Chaman Lal Mahavidhyalaya
Landhaura, Distt -Haridwar Uttarakhand

Chaman Lal Mahavidhyalaya
I.Q.A.C.
Cordinator
Landhaura (Haridwar)

Date : 06/ 02/ 25

Fourth Meeting (2024-25)

All the respected members of IQAC
Greetings of the Day!

As a customary practice the fourth meeting of IQAC for session 2024-25 will be held on 11.02.25 in the chairmanship of Hon. Principal Dr. Sushil-upadhyay/Kumar.

All your honours are requested to attend the meeting at 2:30 P.M.

Agendas: →

1. Autonomy Progress: Review of current status, challenges and future plans.
2. Board of studies: Discussion on syllabus, question paper formats and academic policies.
3. Department Responsibilities: Review of departmental plans, syllabus and responsibilities.
4. Committee Responsibilities: Discussion on roles, expectations and accountabilit
5. External Monitoring team: Formation and role in ensuring quality and compliance.

These discussions aim to ensure effective implecation of autonomy, academic excellence, and accountability.

1. Dr. Sushil Kumar Chairperson
2. Mr. Atul Harit Mgt. Comm. Rep.
3. Prof. J. P. Pachori Community Rep.
4. Prof. Aditya Gautam - Educationalist
5. Dr. Deepa Agarwal . Co-ordinator
6. Dr. Naveen Kumar Co-coordinator
7. Dr. Richa Chauhan Member faculty
8. Dr. Neetu Gupta Member faculty
9. Dr. Tarun Gupta Member faculty
10. Dr. Vidhi Tyagi Member faculty
11. Dr. Shweta Member faculty
12. Mr. Dinesh Kumar Office Rep.
13. Mr. Abhishek Nominated Member
14. Mr. Nishant Alumni Member
15. Miss Gayatri Choudhary Stu. Rep.
16 Mr. Aasif Stu. Rep.

Shweta

Abhishek

Gayatri

Minutes of Meeting

Today on 11.02.25 a Comprehensive meeting was Convened with key stakeholders, including the Finance Committee, Academic Council, and Board of study under the aegis of the autonomous College. The primary objectives of the meeting was to revise the status of Compliance of the previous IQAC meeting Agendas. and to review the Current status of various academic and administrative tasks.

Agenda	Proceeding
1. Review of work Progress of Autonomous	The meeting commenced with a thorough review of the work progress, highlighting areas that required immediates attention. After a detailed discussion, the following directives were issued:

* All incomplete work was to be completed with-in the stipulated timeframe.

* Completed work was to be uploaded on the College website in a timely manner.

Agenda	Proceeding
2. Syllabus and Question-paper format	The meeting deliberated on the format of the syllabus and question paper for the academic session - 2025-26. A detailed plan for the upcoming session was also discussed.
3. Departmental Plans	Discussions were held with all departmental

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Date : ___/___/___

In-charge to review their subject syllabi and upcoming plans. This ensured that each department was well-prepared for the forthcoming academic session.

4. Committee Responsibilities — The meeting also focused on the proper discharge of responsibilities by all Committees formed under autonomy. An in-depth discussion emphasized the importance of each Committee's role in ensuring the smooth functioning of the autonomous College.

5. Formation of External Monitoring Team — To ensure quality and Compliance, an external team was formed to monitor the autonomous College's progress. This team will provide oversight and guidance

Date : ___/___/___

to maintain high standards.

By addressing these key areas, the meeting aimed to ensure the effective implementation of autonomy and the overall improvement of the college's academic and administrative processes.

Meeting was successfully completed with the note of thanks and following members were presented to attend the meeting.

1. Dr. Sushil Kumar	chairperson	
2. Mr. Atul Hait	Mgt. Comm. Rep.	
3. Prof. J. P. Pachori	Community Rep.	
4. Prof. Aditya Gautam	Educationalist	
5. Dr. Deepa Agarwal	Co-ordinator	
6. Dr. Naveen kumar	Co-coordinator	
7. Dr. Richa chauhan	Member faculty	
8. Dr. Neetu Gupta	Member faculty	
9. Dr. Tarun Gupta	Member faculty	
10. Dr. Vidhi Tyagi	Member faculty	
11. Dr. Shweta	Member faculty	Shweta
12. Mr. Dinesh Kumar	Office Rep.	
13. Mr. Abhishek	Nominated Member	Abhishek
14. Mr. Nishant	Alumni Member	
15. Miss. Gayatri chaudhary	Stu. Rep.	Gayatri
16. Mr. Aasif	Stu. Rep.	Aasif

Date : __/__/__

Compliance Status

The following Compliances have been met:

1. Completion and upload of work:

All work has been Completed and uploaded on the website, ensuring transparency and accessibility.

2. Departmental Responsibilities:

All departments have successfully Completed their respective responsibilities, demonstrating effective implementation of autonomy.

3. Timely Completion of Plans:

Departments are Completing their plans according to schedule, ensuring smooth progress.

4. Committee Review:

A review of all Committees will be Conducted after one year of autonomy, ensuring accountability and effectiveness,

5. External Team Notification:

Information has been sent to the external team of the autonomous College, facilitating their monitoring and oversight role.

Date : 01/05/2025

Fifth Meeting (2024-25)

All the respected members of IQAC
Greetings of the Day!

As a customary practice the fifth meeting of IQAC for session 2024-25 will be held on 02.05.2025 in the chairmanship of Hon. Principal Dr Sushil Kumar.

All your honours are requested to attend the meeting at 2:30 P.M.

Venue :- IQAC cell
Time - 2:30 P.M.

Agendas :-

1. ISO Certification :- Discussion on efforts to obtain ISO Certification to test the working style and quality of the College.
2. Autonomous Process Review :- Discussion on conducting a review meeting after one year of the College's autonomous status.
3. College logo Registration / Trademark :- Discussion on registering the college logo as a trademark.
4. Committee and Department Reports :- Discussion on obtaining reports from all committee heads and departments In-charge.
5. Stakeholder Feedback :- Discussion on

preparing a format to obtain feedback from all stakeholders for the 2024-25 session.

6. AAA Process :- Discussion on preparing a format for AAA in coordination with the concerned Committee.

7. Any other with the permission of the chair.

By discussing and finalizing these agendas items, the IQAC ~~main~~ ensure that the college is working towards its quality and accreditation goals.

1.	Dr. Sushil Kumar	Chairperson	
2.	Mr. Atul Harit	Mgt. Commn. Rep.	
3.	Prof. J. P. Pachori	Community Rep.	
4.	Prof. Aditya Gautam	Educationalist	A Gautam
5.	Dr. Deepa Agarwal	Co-ordinator	
6.	Dr. Naveen Kumar	Co-Coordinator	
7.	Dr. Richa Chauhan	Member faculty	
8.	Dr. Neetu Gupta	Member faculty	
9.	Dr. Tarun K. Gupta	Member faculty	
10.	Dr. Vidhi Tyagi	Member faculty	Vidhi 14/6/25
11.	Dr. Shweta	Member faculty	Shweta
12.	Mr. Dinesh Kumar	office Rep.	
13.	Mr. Abhishek	Nominated Member	Abhishek
14.	Mr. Nishant	Alumni Member	
15.	Miss Gayatri Choudhary	Stu. Rep.	Gayatri
16.	Mr. Aasif	Stu. Rep.	

Date : 02/05/2025

Minutes of Meeting

Today on 02.05.2025 a comprehensive meeting was convened with all the Respected IQAC members and AAA Committee In-Charge. The primary objectives of the meeting was to revise the status of Compliance of the previous IQAC meeting agendas and to review the current status of various academic and administrative tasks.

Agendas	Proceeding
1. ISO Certification Process	The ISO Certification process is underway to certify the college's working style and systems. ISO process involves physical verification in two stages. stage-1&2 will identify non-conformities, which will be addressed and presented to the ISO audit Committee for review. All Criteria is mandatory to obtain the Certificate.
2. Autonomous Process	The autonomous process is

Ongoing, and a review is proposed to be Conducted by The IQAC after successfull Completion. An internal review will be Conducted before a review meeting with the External IQAC team.

3. Logo Registration/Trademark — The process of registering the college logo as a trademark has been initiated by IQAC.

4. Committee and Department Reports — Reports are proposed to be obtained from all committee & department heads/In-charge. A proposal will be submitted to the principal to issue Orders to all Committees and department Incharges

5. Stakeholder Feedback — Feedback is to be obtained from all stake-holders, and the Concerned personnel have been informed. They have been requested to

Date : ___/___/___

Prepare a format and submit it to the R/s Principal promptly.

6. Audit Committee. An audit Committee has been formed to conduct audits of all departments and submit a report. A format for the audit has been prepared.

Meeting was successfully Completed with the note of thanks and following members were presented to attend the meeting.

1. Dr. Sushil Kumar
2. Mr. Atul Harit
3. Prof. J.P. Pachori
4. Prof. Aditya Gautam
5. Dr. Deepa Agarwal
6. Dr. Naveen Kumar
7. Dr. Richa Chauhan
8. Dr. Neetu Gupta
9. Dr. Tarun K. Gupta
10. Dr. Vidhi Tyagi 14/6/25
11. Dr. Shweta
12. Mr. Dinesh Kumar
13. Mr. Abhishek
14. Mr. Nishant
15. Miss Gayatri Chaudhary
16. ...

Date : __/__/__

Compliance Status

The following compliance status have been met

1. ISO Certification - Successfully Completed Certificate obtained on June 2nd, 2025.

2. Autonomous Process Review - Ongoing

3. Logo Registration/Trademark - Under Process

4. Committee & Department Reports - Reports awaited R/s Principal has directed all Committee heads & department In-charge to submit their report.

5. Stakeholder feedback - Prepared and Submitted to the R/s Principal for review

6. ~~Adit~~ Audit Committee - The audit Committee has successfully Conducted audits of all departments, and the audit report is proposed to be submitted.

Overall, the college has made significant progress in implementing various quality initiatives and compliance requirements.

Action Plan for next meeting :-

1. Autonomous Process Review - Finalize review report and submit to R/s Principal

2. Logo Registration / Trademark Progress - Under-way

3. Committee & Department Reports - Collect the and review reports from Committee & Department

4. Stakeholder feedback - Implement feedback mechanism & analyze feedback.

5. Audit Committee - Finalize the audit report and submit it to the R/s Principal.

By taking these action items, the Committee can ensure that progress is made on key initiatives and that the college continues to move forward in achieving its goals.

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Date : 09/06/2025

Sixth Meeting 2024-25

All the respected members of the IQAC
Greetings of the Day!

Kindly acknowledge that the last meeting of IQAC for the completed academic session 2024-25 will be held on 21.06.2025 at 11:00 A.M. in the chairmanship of Hon. Principal, Dr. Sushil Kumar.

All your honour are requested to attend the meeting.

Agendas:- 1. Review of Previous Meetings.
2. To discuss autonomous process review
3. To discuss on stakeholder feedbacks.
4. To discuss about the committees & department Reports.
5. To discuss regarding college logo trademark.
6. Review of quality initiatives.
7. Review of AAA Report.

1. Dr. Sushil Kumar — Chairperson
2. Mr. Atul Harit — Mgt. Committee Rep.
3. Prof. J.P. Pachori — Community Representative
4. Prof. Aditya Gautam — Educationalist
5. Dr. Deepa Agarwal — Co-ordinator

Date : ___/___/___

6. Dr. Naveen Kumar Co-coordinator
7. Dr. Richa Chauhan Member faculty
8. Dr. Neetu Gupta Member Faculty
9. Dr. Tarun K. Gupta Member Faculty
10. Dr. Vidhi Tyagi Member Faculty
11. Dr. Shweta Member Faculty
12. Mr. Dinesh Kumar Office Rep.
13. Mr. Abhishek Nominated member
14. Mr. Nishant Alumni Member
15. Miss Gayatri Choudhary Stu. Rep.
16. Mr. Aasif Stu. Rep.

Minutes of Meeting

Today on 21.06.2025 a concluding meeting was convened with key stakeholders / all the respected IQAC members. The primary objectives of the meeting was to revise the status of compliance of the previous IQAC meetings and to review the current status of various academic and administrative tasks.

Agendas	Proceeding
1. Review of previous meetings	The previous meeting reviewed five key agendas 1. The autonomous process review report is underway 2. AAA report agenda is completed successfully 3. Logo registration is under process.

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Date : ___/___/___

	4. Committee & department reports are yet to be collected and reviewed.
	5. Feedback process is completed but the report is under process.
2. Autonomous Process Review	The autonomous process review is currently underway, Secretary of the Academic Council, diligently preparing the report for the completed academic session 2024-25. After that the report will be reviewed by the principal, finalized in an external meeting to ensure accuracy & compliance, reflecting the institutions' commitment to academic excellence.
3. Stakeholder feedback	The stakeholder feedback process has completed. Report is underprocess. The IQAC will review the forms, analyze the data, and submit a comprehensive report to the R/s Principal.

Date : ___/___/___

4. Committee and Department Reports	The process of Collecting Committee and department reports is ongoing, Once all the reports are Collected, the IQAC will review and Compile the data for analysis and Utilisation.
5. Logo Registration/trademark	The logo registration and trademark process is currently underway, But it has been put on hold due to the need for updating the College logo. Proposal has been submitted to the R/s Principal for the further action or approval.
6. Quality Initiatives	1. ISO Certification: The College successfully Completed the ISO Certification process and was awarded the ISO 9001:2015 Certification. 2. NAAC Accreditation: The College received a new accreditation certificate from the NAAC for its

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Date: ___/___/___

autonomous status.

7. Review of AAA Report	The AAA report review has been completed. the proceeding involved a thorough examination of the report's Contents, evaluating progress updates, and assessing compliance status. Action items were reviewed.

The academic session 2024-25 has been significant progress in various areas, including autonomous process review, quality initiatives, and stakeholder feedback. The college is committee to maintaing high standards of quality and Excellence in its academic and administrative processes.

Meeting was successfully completed with the vote of thanks by Dr. Deepa Agarwal.
In this concluding meeting following members were presented to attend the meeting.

1. Dr. Sushil Kumar
2. Mr. Atul Harit
3. Prof. J.P. Pachori
4. Prof. Aditya Gautam
5. Dr. Deepa Agarwal
6. Dr. Naveen Kumar

Date : ___/___/___

7. Dr. Richa Chauhan
8. Dr. Neetu Gupta
9. Dr. Tarun K. Gupta
10. Dr. Vidhi Tyagi
11. Dr. Shweta — Shweta
12. Mr. Dinesh Kumar
13. Mr. Abhishek
14. Mr. Nishant
15. Miss. Gayatri Choudhary — Gayatri
16. Mr. Aasif

Compliance Status

1. Autonomous review report is Underprocess.
2. Successfully completed, report is Underprocess.
3. Committee & Department reports is Underprocess.
4. Logo registration is Underprocess.
5. Quality Initiatives successfully Completed.
6. AAA report successfully Completed.

Final Report - 2024-25

The internal Quality Assurance Cell (IQAC) has made significant progress in total no of sixth meetings for the session-2024-25. Key achievements include:

Completed tasks:⇒

1. AQAR (2023-24) successfully uploaded on NAAC Portal.

2. Finalized the Committee responsibility and successfully Completed.

3. Orientation program, Alumni Meetings, Parent-Teacher meetings etc successfully Conducted.

4. Feedbacks reports (2023-24) successfully Completed and uploaded on website.

5. All the meetings and Composition Under the Autonomy successfully Conducted and uploaded on website.

6. ISO Certification successfully completed

7. NAAC Certificate for Autonomous successfully achieved.

8. Academic & Administrative Audit successfully conducted

Under Process:→

1. Feedback Report
2. Autonomous Review Report
3. Logo Registration / Trademark
4. Committee and Department Reports

The IQAC has demonstrated a strong commitment to compliances, transparency, and accountability.

1. Dr. Sushil Kumar	Chairperson	
2. Mr. Atul Harit	Mgt. Comm. Rep.	
3. Prof. J.P. Pachauri	Community Rep.	
4. Prof. Aditya Gautam	Educationalist	
5. Dr. Deepa Agarwal	Co-ordinator	
6. Dr. Naveen Kumar	Co-coordinator	
7. Dr. Richa Chauhan	Member Faculty	
8. Dr. Neetu Gupta	Member Faculty	
9. Dr. Tarun K. Gupta	Member Faculty	
10. Dr. Nidhi Tyagi	Member Faculty	
11. Dr. Shweta	Member Faculty	
12. Mr. Dinesh Kumar	Office Rep.	
13. Mr. Abhishek	Nominated Member	
14. Mr. Nishant	Alumni Member	
15. Miss. Gayatri Choudhary	Stu. Rep.	
16. Mr. Aasif	Stu. Rep.	